

APPENDIX**OVERVIEW AND SCRUTINY COMMITTEE – Terms of Reference**

The Overview and Scrutiny Committee has the following power and duties:

1. To oversee a more targeted and proportionate work programme that can help secured service improvement through in depth investigation of poor performance and the development of an effective strategy/policy framework for the council and partners;
2. To have general oversight of the council's scrutiny function;
3. To support the executive's policy development function and the long-term strategic direction of the borough;
4. To anticipate policy changes and determine their potential impact on residents;
5. To consider the council and partners strategic approach to service delivery;
6. To undertake detailed investigation of service/financial performance in order to recommend policy changes and to commission light touch investigations by the Performance and Finance sub committee;
7. To consider items included in the Forward Plan as appropriate;
8. To consider such urgent items as are appropriate – ~~Community Calls for Action~~, area scrutiny.
9. **To consider Councillor Call for Action.**

PERFORMANCE AND FINANCE SUB-COMMITTEE – Terms of Reference

The Performance and Finance Sub-Committee has the following power and duties:

1. To be the key driver of the scrutiny function's work programme and the body responsible for monitoring the performance of the council and partners in relation to their stated priorities;
2. To consider/monitor, on an *exception* basis, the financial and service performance of the organisation;
3. To consider/monitor the performance of the Local Area Agreement;
4. To undertake specific investigation of identified 'hot spots' through Q&A, reports or challenge panels – subject to endorsement by Overview and Scrutiny Committee;
5. To refer 'hot spots' to Overview & Scrutiny for more detailed investigation where necessary;
6. To consider such urgent items as are appropriate – ad hoc, ~~Community Calls for Action~~, area scrutiny.
7. **To consider Councillor Call for Action.**